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The Guildhall 12 Lower Fore Street Saltash PL12 6JX

Telephone: 01752 844846 www.saltash.gov.uk

18 August 2021

Dear Councillor

I write to summon you to an Extraordinary Planning and Licensing Committee meeting to be held at the Guildhall on Tuesday 24th August 2021 at 6.30 pm.

We encourage members of the public and press attending Council meetings to wear a face covering, unless medically exempt, to be mindful and respect others space and to consider their own unique circumstances before attending.

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk.

Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. online at Saltash Library.

Yours sincerely,

SB

PP R Lane Town Clerk

To:

Essa	Tamar	Trematon
R Bickford	L Challen	S Miller
R Bullock	J Dent (Vice-Chairman)	B Samuels (Chairman)
G Challen	S Gillies	G Taylor
M Griffiths	S Martin	D Yates
A Pinckney	J Peggs	
Vacancy	P Samuels	

Agenda

- 1. Health and Safety Announcements
- 2. Apologies.
- 3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
- 4. Questions A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Questions must be submitted in writing to the Guildhall 24 hours before the meeting and that responses may be in writing at a later date.

- 5. To receive and approve the minutes from the Planning and Licensing Committee held on 20th July 2021 as a true and correct record. (Pages 6 14)
- 6. To consider Risk Management reports as may be received.
- 7. Planning: (Page 15)
 - a. Applications for consideration:

PA21/05006

Mr William Trinick Antony Estate - Wearde Farm Wearde Road St Stephens Saltash

Division of the existing single dwelling into two dwelling units including minor alterations to the listed building.

Ward: Essa

Date received: 12/08/21 Response date: 02/09/21

https://planning.cornwall.gov.uk/online-

applications/applicationDetails.do?activeTab=summary&keyVal=QSY8KO

FGG0N00

Mr William Trinick Antony Estate – **Wearde Farm Wearde Road St Stephens Saltash**

Listed Building Consent for division of the existing single dwelling into two dwelling units including minor alterations to the listed building.

Ward: Essa

Date received: 12/08/21 Response date: 02/09/21

https://planning.cornwall.gov.uk/online-

applications/applicationDetails.do?activeTab=summary&keyVal=QSY8KR

FGG0000

PA21/05570

Mrs Yvonne Beaumont - 12 Vincent Way Saltash PL12 4EX

Convert garage into independent living quarters.

Ward: Essa

Date received: 30/07/21 Response date: 27/08/21

https://planning.cornwall.gov.uk/online-

applications/applicationDetails.do?activeTab=summary&keyVal=QTPHDP

FGMY600

PA21/05743

Mr & Mrs Steve & Ann Jameson – Land West of 6 Churchtown Drive St Stephens Cornwall

Erection of two detached bungalows with integral garage and parking.

Ward: Essa

Date received: 26/07/21 Response date: 27/08/21

https://planning.cornwall.gov.uk/online-

applications/applicationDetails.do?activeTab=summary&keyVal=QU0Z06F

GLG800

PA21/06447

Mr D I Barrett - Land At Pilmere Drive Saltash Cornwall

Change of use of existing industrial building from trade counter for parts and components approved under PA20/00973 dated 31.07.2020 to fish and chip shop, butchery, home deliveries and research and development area (Classes A1, A5, B1 (b), and B8).

Ward: Tamar

Date received: 22/07/21 Response date: 27/08/21

https://planning.cornwall.gov.uk/online-

applications/applicationDetails.do?activeTab=summary&keyVal=QV3M93

FG0JQ00

Mr & Mrs Hind – 23 Long Park Road St Stephens Saltash PL12 4AH Loft conversion and first floor extension over single storey flat roof element

to the rear of an existing detached bungalow.

Ward: Essa

Date received: 23/07/21 Response date: 27/08/21

https://planning.cornwall.gov.uk/online-

applications/applicationDetails.do?activeTab=summary&keyVal=QV96L7F

GIYT00

PA21/06948

Mr & Mrs Carl Thorp – Land East of 16 Castle View St Stephens PL12 4RD

Erection of Dwelling (Revision to planning approval PA18/09876 to allow for integral garage and fourth bedroom on slightly larger site).

Ward: Essa

Date received: 04/08/21 Response date: 27/08/21

https://planning.cornwall.gov.uk/online-

applications/applicationDetails.do?activeTab=summary&keyVal=QVT8RM

FGGA500

b. Tree applications:

PA21/05955

Mr Nigel Coles - Coombe Farm Babis Lane St Stephens PL12 4ET

Sycamore (T1) Tree is part of an old coppice stool on Devon hedge and has decay at the base, therefore recommend coppice down to stump. Sycamore (T2) same as above so recommend coppice down to stump.

Ward: Essa

Date received: 22/07/21 Response date: 27/08/21

https://planning.cornwall.gov.uk/online-

applications/applicationDetails.do?activeTab=summary&keyVal=QUDE2MFG

LS900

- 8. Consideration of licence applications: None.
- 9. Correspondence.
 - a. To consider Street Names for the Treledan Development. (Pages 16 17)

10. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

- 11. To consider any items referred from the main part of the agenda
- 12. <u>Public Bodies (Admission to Meetings) Act 1960</u>
 To resolve that the public and press be re-admitted to the meeting.
- 13. To consider urgent non-financial items at the discretion of the Chairman.
- 14. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Tuesday 21 September 2021 at 6.30 pm

SALTASH TOWN COUNCIL

Minutes of the Meeting of The Planning and Licensing Committee held at the Guildhall on Tuesday 20th July 2021 at 6.30 pm

PRESENT: Councillors: R Bickford, R Bullock, J Dent (Vice-Chairman),

J Peggs, B Samuels (Chairman), P Samuels and D Yates.

ALSO PRESENT: 4 Members of the Public, S Burrows (Acting Town Clerk) and

F Morris (Planning and General Administrator)

APOLOGIES: G Challen, L Challen, S Gillies, M Griffiths, S Martin, S Miller,

A Pinckney and G Taylor.

43/21/22 HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

44/21/22 TO APPOINT A VICE CHAIRMAN.

It was proposed by Councillor B Samuels, seconded by Councillor P Samuels and **RESOLVED** that Councillor Dent be appointed Vice Chairman.

45/21/22 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

Councillor	Agenda	Pecuniary/Non-	Reason	Left
	Item	Pecuniary		Meeting
Bickford	PA21/05721	Non-pecuniary	Friend	No
Bickford	PA21/05723	Non-pecuniary	Friend	No

b. Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

Page 6 138

46/21/22 QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF MEMBERS OF THE COUNCIL.

The Chairman informed Members of a statement received in relation to Agenda Item No. 8a – Applications for consideration: PA21/04120 - Land Adj. Trematon Hall, Trematon, Saltash, Cornwall. The Chairman announced that this statement would be taken at the time of the Planning Application.

47/21/22 TO RECEIVE AND APPROVE THE MINUTES FROM THE PLANNING AND LICENSING COMMITTEE HELD ON TUESDAY 15TH JUNE 2021 AS A TRUE AND CORRECT RECORD.

Please see a copy of the minutes on the STC website.

It was proposed by Councillor B Samuels, seconded by Councillor Peggs and **RESOLVED** that the minutes of the Planning and Licensing Committee held on Tuesday 15th June 2021 were confirmed as a true and correct record.

The minutes will be signed upon the return to the Guildhall and made available upon request.

48/21/22 <u>TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.</u>

None.

49/21/22 PLANNING:

a. Applications for consideration:

PA21/03391

Timothy Atkinson – Eales Barn A388 Between A38 Roundabout And Dirty Lane Carkeel PL12 6NR

Proposal to extend the garden area of existing curtilage to the boundary line of that for neighbouring property (Eales Lodge).

Ward: Trematon

Date received: 18/06/21 Response date: 23/07/21

It was proposed by Councillor Dent, seconded by Councillor Peggs and resolved to **RECOMMEND APPROVAL** subject to the condition that no boundary walls are removed and that this area cannot be used for future development. No development whatsoever is to be built on this land.

Page 7

Mr & Mrs Pennycook – Land Adj. Trematon Hall Trematon Saltash Cornwall

Use of land for siting of 3 bell tents for holiday purposes for 6 months each year (1st April – 30th September) and use of existing toilet facilities.

Ward: Trematon

Date received: 16/06/21 Response date: 23/07/21

A member of the public read a statement in support of Planning Application PA21/04120 – Land Adj. Trematon Hall Trematon Saltash Cornwall.

It was proposed by Councillor Peggs, seconded by Councillor Bullock and resolved to **RECOMMEND APPROVAL**.

PA21/04776

Mr D Clegg – Barn Croft Broad Lane Trematon Saltash PL12 4RU Extension of building to form annexe.

Ward: Trematon

Date received: 28/06/21 Response date: 23/07/21

It was proposed by Councillor Dent, seconded by Councillor Yates and resolved to **RECOMMEND APPROVAL** subject to the condition that the annexe remains within the family and is not therefore occupied by a separate household.

PA21/05003

Mr & Mrs D Welch – **4A Longmeadow Road Saltash PL12 6DW** Householder application for front and rear extensions to provide garage, enlarged bedroom and dining area.

Ward: Tamar

Date received 28/07/21 Response date: 02/08/21

It was proposed by Councillor Yates, seconded by Councillor Peggs and resolved to **RECOMMEND APPROVAL**.

Mr Ben Shearn – **Broadmoor Farmhouse Road From Junction West Of South Broadmoor House To Longlands Lane Elmgate Saltash PL12 4QX**

Conversion of detached outbuilding into living annexe for family member.

Ward: Trematon

Date received: 24/06/21 Response date: 23/07/21

It was proposed by Councillor Yates, seconded by Councillor Dent and resolved to **RECOMMEND APPROVAL** subject to the condition that the annexe remains within the family and is not therefore occupied by a separate household.

PA21/05314

Mr Lucas Writer – 118 North Road Saltash PL12 6BQ

Two New Build Dwellings.

Ward: Tamar

Date received: 22/06/21

Response date:

It was proposed by Councillor P Samuels, seconded by Councillor Dent and resolved to **RECOMMEND REFUSAL** due to:

- The building line is too far forward. The proposal is therefore
 not in keeping with the street scene and the whole dwelling
 should move further back so that it fits in with the line of
 existing housing.
- 2. Difficulty with the access point due to Old Ferry Road already being very congested.

PA21/05336

Mr Will Simpson – Land West Of The Stables Farm Lane St Stephens Saltash PL12 4AR

Erection of single storey detached dwelling and detached garage.

Ward: Essa

Date received: 22/06/21 Response date: 23/07/21

It was proposed by Councillor Bullock, seconded by Councillor

Bickford and resolved to **RECOMMEND APPROVAL**.

PA21/05643

Mr N Wreford - 2 Linnet Court Latchbrook Saltash

Two storey side extension.

Ward: Trematon

Date received: 29/06/21 Response date: 23/07/21

It was proposed by Councillor P Samuels, seconded by Councillor

Yates and resolved to **RECOMMEND APPROVAL**.

Mrs Marie Ryder - 11 Broom Hill St Stephens PL12 4DZ

Extension to rear and removal of existing garage.

Ward: Essa

Date received: 13/07/21 Response date: 03/08/21

It was proposed by Councillor Bullock, seconded by Councillor

Bickford and resolved to **RECOMMEND APPROVAL**.

b. Tree applications:

PA21/05669

Mrs Jane Paramore – 11 The Brook Saltash PL12 6UL

Works to trees subject to a Tree Preservation Order, namely fell Ash tree (G5).

Ward: Tamar

Date received: 23/06/21 Response date: 23/07/21

The Chairman informed Members of Saltash Town Council's and Cornwall Council's Tree Wardens' reports.

It was proposed by Councillor Dent, seconded by Councillor Bullock and resolved to **RECOMMEND APPROVAL**.

It was proposed by Councillor B Samuels, seconded by Councillor P Samuels and **RESOLVED** that Councillor Bickford be awarded a dispensation for PA21/05721 and PA21/05723 to remain in the room, to not participate in any discussion of that business with no voting rights, in order that the meeting remains quorate.

PA21/05721

Mr Charles Wilson – 5 Coombe Road St Stephens PL12 4ER

Works to trees name:- Cedar – Remove – subject to a Tree Preservation Order (TPO).

Ward: Essa

Date received: 23/06/21 Response date: 23/07/21

The Chairman informed Members of Saltash Town Council's and Cornwall Council's Tree Wardens' reports.

It was proposed by Councillor Peggs, seconded by Councillor Bullock and resolved to **RECOMMEND APPROVAL** in line with the recommendations of the Cornwall Council Tree Officer's report.

Mr Charles Wilson – 7 Coombe Road St Stephens Saltash Cornwall

Works to trees subject to a Tree Preservation Order, namely remove ash trees (T8 and T9).

Ward: Essa

Date received: 25/06/21 Response date: 23/07/21

The Chairman informed Members of Saltash Town Council's and Cornwall Council's Tree Wardens' reports.

It was proposed by Councillor Bullock, seconded by Councillor Dent and resolved to **RECOMMEND APPROVAL**.

Members asked that the Saltash Town Council Tree Wardens be thanked for their continued comprehensive reports.

c. Tree notifications:

None.

50/21/22 CONSIDERATION OF LICENCE APPLICATIONS: NONE.

None.

51/21/22 <u>NEIGHBOURHOOD PLAN PROGRESS REPORT - COUNCILLOR DAVID YATES.</u>

Councillor Yates informed Members that the only change since the Meeting of the Policy and Finance Committee held on the 13th July 2021, is that the Neighbourhood Plan Editorial Group are to have an online meeting to be held on Friday 23rd July 2021.

Please contact Cllr Yates for further details.

It was **RESOLVED** to note.

52/21/22 CORRESPONDENCE.

None.

53/21/22 TO CONSIDER COVID-19 UPDATES.

Members received STC Services and Operational Recovery Plan – Phase 6 as at 19th July 2021. Members considered the following options:

- Council to consider Officers returning to their workplace as soon as practicable, stagger start time if necessary, protective desk screens to remain in situ, promote good hygiene – washing hands and sanitise regularly, temperature check on arrival and respect each other's space to reduce the risk of spreading the virus.
- Council to consider encouraging Councillors, all Officers, contractors/visitors and members of the public to continue wearing a face covering (unless medically exempt) inside Council premises to reduce the spread of the virus.
- Council to consider to encourage Service Delivery staff to continue wearing a face covering when working in close proximity whether it be inside or outside to reduce the risk of spreading the virus.
- Council to consider encouraging Councillors, Officers and members of the public to continue to scan the QR Code on arrival at Council premises.
- Council to consider to continue to encourage hands, face, space.
- Council to consider the Service Delivery Department to continue with staff stagger start times and bubbles of two to reduce the risk of spreading the virus.
- Council to consider opening the Guildhall to members of the public as at Monday 2nd August 2021. No Guildhall bookings due to shortage of space.
- Council to consider holding physical Council meetings <u>not</u> socially distanced or to remain status quo 2 meters social distancing, good ventilation, hand sanitising on arrival and temperature checks to reduce the spread of the virus.
- Council to consider encouraging staff to take part in the home testing kit twice a week reporting results to their line manager. The testing system is on a voluntary basis and cannot be enforced.

 Council to consider the Acting Town Clerk to report back to the Chairman and Vice Chairman of the relevant Committee / Sub Committee, Mayor and Deputy Mayor for agreement for any change of service across the council reporting back at a future Town Council meeting.

It was proposed by Councillor B Samuels, seconded by Councillor Bickford and **RESOLVED** to note the report and approve and adopt the above options.

Any other areas not covered in the report to be considered.

It was proposed by Councillor B Samuels, seconded by Councillor P Samuels and **RESOLVED** that the Guildhall Long Room setup be modified to attempt to assist with the acoustic issues.

It was proposed by Councillor B Samuels, seconded by Councillor Bickford and **RESOLVED** to continue to hold physical socially distanced Council Committee / Sub Committee meetings including good ventilation, hand sanitising on arrival and temperature checks to reduce the spread of the virus.

It was proposed by Councillor B Samuels, seconded by Councillor Bickford and **RESOLVED** that Councillor Yates works with the Service Delivery Manager to source options and costs with regard to a sound system which can be used in both the Council Chamber and Guildhall Long Room now and in the future reporting back to Full Council at the earliest opportunity.

It was proposed by Councillor Peggs, seconded by Councillor Bullock and **RESOLVED** that the Service Delivery Department reduce the Covid-19 street furniture cleaning to once a day and the cleaning of public toilets to remain twice a day.

54/21/22 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

55/21/22 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

56/21/22	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
	To resolve that the public and press be re-admitted to the meeting
57/21/22	TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN. None.
58/21/22	TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING. None.
	DATE OF NEXT MEETING Tuesday 21 September 2021 at 6.30 pm
	Rising at: 7.50 pm
	Signed:Chairman
	Dated:

Agenda Item 7

Saltash Town Council

Voluntary Tree Wardens Report

PA21/05955 - Coombe Farm Babis Lane St Stephens PL12 4ET

Three Tree Wardens visited the site on 3rd August and met a member of the owner's family. Since the application is to coppice (not fell) the trees so that they will regrow and maintain the valuable wooded landscape of the valley, we have no objection to the application.

Adrian White

Agenda Item 9a

From: Barratt David Wilson Homes

Sent: 03 August 2021 12:03

To: enquiries

Subject: Treledan, Saltash development - street names

Good afternoon,

I am writing to you with regards to our Treledan development near Carkeel, Saltash; we have come to the stage where we need to come up with street names and numbering for the scheme and we would like to invite the parish to be part of this process and put forward suggestions – please see the attached layout for reference and inspiration.

We require approximately 20 new street names – please be mindful of Cornwall CC's rules stating objection to the use of a name which relates directly to any personal/family name of any individuals who are either living or dead. There are exceptional circumstances, where names can applied for.

I look forward to hearing from you and should you have any questions or comments, please feel free to contact me at your earliest convenience.

Kind regards,

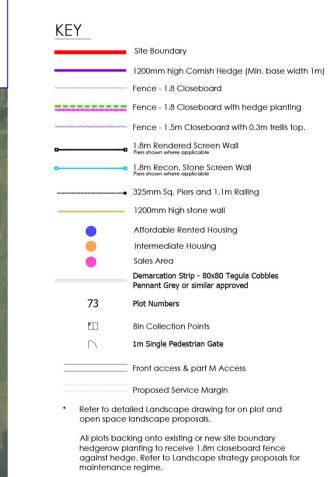
Technical Co-ordinator

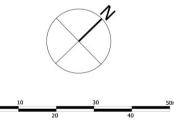
Barratt David Wilson Homes (a trading name of BDW Trading Ltd)

B 1. Engineering updates P382 - AWINCHAM P382 - ARCHFORD P341 - HADLEY H403 - INGLEBY H486 - HOLLINWOOD H406 - BAYSWATER H442 - KIRKDALE H469 - HOLDEN 2. 3B6P AH increased. 6 857 80 2 2 5,142 478 7 857 80 2 2 5,999 56 Engineering updates. 4. Amended AH split. comments 08 Jan '21.



Do not scale from this plan for construction purposes Date Drn Ckd 20.08.28 JT CB Revision
A 1. DWH parcels updated. 2. Client comments received 03 Sept. 3. Mix changes, incl. AH.C 1. Minor parcel adjustments. 20.09.09 JT CB 2. 3B6P AH increased. 3. Total dwellings increased from 380 20.09.14 JT CB Engineering Updates.
 FPCR landscape trees added.
 Plot numbers added. 20.09.29 JT CB 1x DWH plot gained.
 4x Kenley to Maidstone. 20.10.06 JT CB 20.10.12 CB JK 5. Boundary types updated. 1. Mix / Layout updated to A.Tillion 2. Total Dwellings numbers adjusted to 387. 15.01.21 JT CB 26.01.21 JT CB 17.02.21 CB JT 3. AH increased to 27.5%. 1. Garages to Kingsley removed. 1.Redline updated. 11.03.21 CB JT 1. Affordable footprints updated. 1. 4B AH added. 2. Boundary wall materials updated. 3. Cornish Hedges increased. 4. 377 Garden added. 5. 137 Garden increased. 6. Gardens to maisonettes added. 7. Balconies to apartments added. 8. Bin store to central area split. 21.04.21 JT CB





Refer to Detailed Engineering drawings for locations of steps, ramps embankments and retaining walls.

Refer to Boundary and External Works layout for surface materials and boundary treatments.





WHERE QUALITY LIVES

Treledan, Phase 1 Saltash, Cornwall Drawing Title

Planning Layout (Site Wide)

1:1000:A1L 1:2000 @A3 28.03.20 Project No **Drawing No** 26865 TRE-PL-03

Drawn by Check by JT/JK/CB JT/CB

Town Planning • Master Planning & Urban Design • Architecture • Landscape Planning & Design • Infrastructure & Environmental Planning • Heritage • Graphic Communication • Communications & Engagement • Development Economics

Offices at Birmingham Bristol Cambridge Cardiff Ebsfleet Edinburgh Glasgow Leeds London Manchester Newcastle Reading Southampton